



# Reagan Orchestra Booster Club Executive Committee Meeting Minutes

**April 28<sup>th</sup>, 2021**

Nathan Shapiro, President, called the Virtual meeting to order at 6:00 pm Via ZOOM

## **Roll Call:**

**Board Members Present:** Nathan Shapiro (President), Kristen Roach (Vice President), John Horton (Treasurer), Angela Halsell (Bookkeeper), Daniella Decanini (Secretary), Thalia Sanchez-Kiolbassa (Banquet Chair), Dana Comstock (Scholarship Chair), Denise Trevino (Meal Chair), Gaby de la Fuentes (Uniform Chair), Sixto Elizondo and Nathan Sharplin (Reagan HS Orchestra Directors).

**Board Members/Chairs Absent:** Tara Ford (Publicity),

## **Meeting Topics/Action Items:**

- **Financial Update (as of 04/28/2021):**

John provided the following financial update to the group:

TREASURER'S REPORT:

- Current Bank Balance \$23,153
  - Available balance after uncleared and committed expenditures \$21,224
- Recent Expenditures:
  - \$1,669 Polo Shirt Order (Payment pending)
  - \$50 Music purchased
  - \$152 Frames for Senior Awards (Payment pending)
  - \$53 Stickers for Year end Party
- Payments received:
  - \$335 Cane's Chicken
- Payments pending receipt:
  - \$89 Mod's Pizza
  - \$(?) Gueros Tacos
  - \$500 Sonterra (Deposit Refund)
  - \$500 Cantera Capital Partners (Sponsorship)
- Year to date summary: (June 1 thru current)
  - Total In \$18,138
  - Total Spent -\$11,953
  - Net Inflow \$ 6,185
- Recap of Budgeted / Actual Purchases: (\$9,400 / \$5,946)
  - Software for Virtual Instruction \$400 / \$216
  - Spirit Shirts \$1,500 / \$1,880
  - New Logo \$500 / \$250
  - Resources for virtual events, instruction, clinicians \$3,000 / \$1,701
  - Other Equipment or Technology upgrades \$1,500 / \$1,694
  - Year End Event and Awards \$2,500 / \$205
- Money received from Welcome Packets and other collections:
  - Forms collection to date / compared to last year total;
  - Opt Outs Paid \$7,140 / \$7,280

- Washtub Sales                 \$700 / \$928
- Sponsorships                 \$4,880 /\$4,999
- Polo Shirts                     \$1,575/2,190
  
- Region & All State Fees         \$910

Also John provided the following update to the group:

- Cantera Capital Partners is a new sponsor and an Ad will be added in the following year concerts program.
- We are staying in general budget.
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- **Fund Raising:**
  - Kristen had the following report:
  - Our last Fundraising Spirit Night of the Year will be @ Smokey Moes on May 18<sup>th</sup>
  - Los Gueros sent out a check for \$400, need to find the check since it might have been dropped out at front office.
  - Bundt Cakes could be sold after the End of the Year Concert on May 10<sup>th</sup>.
  
- **Orchestra Scholarship Program:** Dana gave the following report,
  - There was one applicant submission for the scholarship.
  - The recipient was selected by the judges.
  - A scholarship of \$1,000 will be awarded to the winner.
  - Amazing first year and start for the Orchestra Scholarship program.
  - Check will be presented to the winner at the EOY award ceremony on May 6<sup>th</sup>
  
- **End of the Year Award Ceremony:** Thalia gave the following report,
  - Cost approximately \$600
  - Angela set up a spread sheet and we have 87 students attending and 21 are seniors
  - We will decorate before the event - need help at 4:00. Tying bows and setting up 3 tables, doorway and stage.
  - Theme is Fairy Tale.
  - Ordered sugar cookies and had custom stickers printed.
  - Will pass out goodie bags for each student attending.
  - Seniors will also receive an extra favor.
  - Denise had large wooden music notes made and will donate to orchestra for décor.
  - Yanie Betts designing a story book.
  
- **School year update:** Mr. Elizondo updated the board with the existing plan with the following key points:
  - 87 Attendee have signed up for the EOY award ceremony and social event.
  - EOY award ceremony is only for students.
  - In person EOY Orchestra Concert is scheduled for May 10<sup>th</sup> at 7 pm.
  - Last ROBC General meeting should be in Person before the EOY Orchestra Concert on May 10<sup>th</sup> at 6:30 pm.
  - ROBC should use the last meeting to inform and promote parents of all the accomplishments and events organized, plus a financial report to explain how the money was used.
  - In Person Orchestra Summer camp still programmed around two weeks before school starts.
  - Link will be sent to enroll at the Orchestra Summer Camp.
  - Orchestra welcome packets will be must likely digital.
  - Sinfonia Orchestra was invited by YOSA to participate in an in-person concert at the Tobin Center on May 18<sup>th</sup>.
  - Food Bank Volunteer event was a success.
  - Request for ROBC to help out purchase and Adobe Pro software

- Request for ROBC to buy Mr. Elizondo a New MacBook Computer.
- **Upcoming Events:**
  - Tuesday May 18<sup>th</sup> at Smokey Moes
  - Orchestra EOY In Person Concert May 10<sup>th</sup>
  - Sinfonia Orchestra YOSA concert at the Tobin Center on May 18<sup>t</sup>

**Adjournment: The meeting was adjourned at 6:55pm.**

**Next Executive Committee Meeting: Monday, May 26th at 6:00PM.**

**Follow up items:**

- **Recap of the year**

**Respectfully submitted,**

**Daniella Decanini  
ROBC Secretary**