



Reagan Orchestra Booster Club
Executive Committee
Meeting Minutes
Approved
January 11, 2017

Tricia Barton, ROBC President, called the meeting to order at 6:48 in the Reagan Orchestra Hall.

Roll Call:

Board Members Present:

Tricia Barton (President), Jim Schuppenhauer (VP-Fundraising), Mark Rowe (Treasurer), Sixto Elizondo (Director), Tara Ford (Publicity Chairperson), Dana Updegrave (Secretary)

Guests Present: Tricia Tschirhart and Beatrice Lakrout (Meal Co-Chairpersons), Nathan Sharplin (Assistant Director), Joseph Holzmann (Assistant Principal), Hilda Bice and Tonya Murray (Spring Banquet Co-Chairpersons), Jan Giles (Snack Chairperson), Kristen Doderer (Uniform Chairperson), Meg Lorente (Concert Reception Chairperson)

Approval of Minutes

The Executive Meeting Minutes from November 3, 2016 as well as General Meeting Minutes from December 6, 2016 were approved.

Treasurer:

- December 2016 financials are on the website for review.
- Mark forecasts a \$3,300 excess assuming we break even on the budget.
- Tricia B. motioned that the ROBC allocate \$2,250.00 to transport the basses and cellos for the Disney trip. The motion passed.

Upcoming Calendar Items requiring action:

- Feb 27th Pre-UIL Concert:
 - Chaperones are needed during the Feb 27th concert. **Discussion:** How can we encourage more parents to get involved on concert night as chaperones? Tricia T. suggested we offer to pay for the volunteers' dinner. The idea was well received. **ACTION:** Tricia B. to ask for parent volunteers and send a link to sign up through Charms. **ACTION:** Mr. Sharplin to set up volunteer sign-up in CHARMS.
 - **ACTION:** Tricia T. and Beatrice to handle meal orders for the students and parent volunteers.
 - **ACTION:** Meg to purchase ~ 700 cookies for the post concert reception.
- Mar 6-8 UIL:
 - Parent Volunteers (1 adult for every 15 students) needed to ride the bus to the contest site, gather kids and take roll call. **ACTION:** Tricia B. to ask for volunteers at the Feb. 27th concert.
 - Lunches may need to be ordered for students if they will be away during their lunchtime. **ACTION:** Mr. Elizondo to contact Trisha T. when he receives the schedule with meal needs either delivered to RRHS or to the bus.

Publicity Report:

- The website is launched and Tara will present the updated website on concert night.
- The next edition of "The String" newsletter will be issued the week of Jan 30th.
- **ACTION:** Mr. Elizondo to give the names of students who made All-State Orchestra to Tara for Welcome Home newspaper article submission.
- Meg is the editor of the Stone Oak Newsletter. **ACTION:** Tara to send her article to Meg for submission.

- Tara invited Independence Hill residences to the concert on Feb 27th.

Director's Report:

- Mr. Elizondo demonstrated the new sound system equipment and thanked the members of the ROBC for the fundraising efforts, which covered the costs.
- Mr. Elizondo made arrangements to borrow hard cases as needed from Antonio Strad for the instruments to travel safely on the Disney trip.
- Barnes and Noble sent a check for \$798 from the fundraiser on December 3rd!

Vice President's Report:

- Spirit Night was held at Jersey Mike's on January 20th between 5-9 pm. For a \$3 donation to the ROBC, Jersey Mike's offered their customers a free regular sized sandwich. Tara, Meg, Dana and Mark passed out flyers. (\$423 was raised)!
- Mr. Sharplin suggested Jim check with Chipolte regarding a spirit night opportunity.
- The Candle and Moore fundraiser did not launch prior to Winter Break. Jim will distribute the information to the students on Feb 21st and collect on March 6th. This fundraiser will be for general student fundraising. **ACTION:** Jim to figure out how much profit a student would need to make to pay for his/her banquet ticket.
- Silent Auction/Dinner (May 15th):
 - **ACTION:** Jim to let us know what we need to do to at this point for the auction.
 - **ACTION:** Tricia B. to check with Julie Kickirillo for the name of the caterer from last year's dinner.
 - Last year, each student was asked to bring in \$5 then adults put together class gift baskets. **Discussion:** How can we encourage more students to participate? Mr. Sharplin suggested creating participation charts for each class. The idea was well received.
 - Tabled for next meeting – Are we going to reward classes and how will that be measured? Are we going to have a "Buy-Me-Now" price option? How about a preview of items for auction on the website?

Spring Banquet:

- The students have decided upon a "BROADWAY" theme for the banquet.
- Mark assured the board that there were enough funds to cover Senior Gifts, Volunteer Gifts and postage stamps for invitations.
- Checking on the cameraman's availability.
- **ACTION:** Trisha B. to confirm amount budgeted for a frame for the backdrop.
- **Discussion:** If we have a surplus, it is best to purchase something for future banquets prior to current school's year-end, if possible.

President's Report:

- The ROBC provided a concession stand with pizza and drinks, etc. for the Region 12 Orchestra Clinic on December 10th. The pizza did not sell well. **ACTION:** Prior to Region Clinic next year, discuss concession stand offerings.
- **Discussion** regarding "Break-a-leg" advertisements: The theatre department booster club has asked if the orchestra students involved in the musical would like to order a good luck ad to be included in the play bill. All advertisement monies will go to the theatre department.
- We need a nominating committee to recommend candidates to board positions for the 2017-2018 school year for the following:
 - R.O.B.C. Secretary, Meal Co-chairperson, and Banquet co-chairperson

Adjournment: Meeting was adjourned at 8:10 p.m.

Next Executive Meeting: February 1, 2017 6:45

Respectfully Submitted,
Dana Updegrove/R.O.B.C. Secretary