



Reagan Orchestra Booster Club Executive Committee Meeting Minutes Approved February 20, 2019

Jim Schuppenhauer, Vice President, called the meeting to order at 6:53 pm in the Reagan Orchestra room.

Roll Call:

Board Members Present: Melissa Jozwiak (President), Jim Schuppenhauer (Vice President), Jo Ella Terhesh (Secretary), Tara Ford (Publicity), Sixto Elizondo IV and Nathan Sharplin (Reagan HS Orchestra Directors)

Board Members Absent: Tom Swoyer (Treasurer)

Guests Present:

Jan Giles, Elsa Alva, Denise Trevino, Angela Halsell, and Rodolfo Salinas

Approval of Minutes:

Approval of EC Meeting Minutes from January 14, 2019. Approval of minutes was received from all present.

Officer Reports

Vice President:

- End of Year Auction – we decided to proceed with the auction. Meg provided a list of ~20 volunteers. Jim will reach out to them and create a spreadsheet of various vendors to contact for donation items. Sixty items were obtained two years ago and we made considerably more money two years ago than last year. We will need to start in March preparing for the May auction.
- Spirit Night at ChickfilA only raised \$50.00 this time. Jersey Mike's is next on Thursday, March 21st. Last one in April at Chipotle on April 11th. We are way behind on the revenue from last year. We are at ~1/2 of last year with only two more Spirit Nights and Barnes and Noble to go.

New Business:

- Banquet Chair needs to be filled for next year and a Co-Chair for this year. Elsa and Rocio will help as they can, but Hilda is currently working it alone. Jim provided Hilda with a list of General and Event volunteers. We will only invite orchestra members to the banquet and we have 43 seniors. Bea LaKroust and her husband will help Hilda with the banquet. The Club at Sonterra has new management and Hilda is starting over with all new people. Hilda will send last year's excel file to Mr. E and Mr. Sharplin for updating with this year's student names. It will be used to track payments for students and parents. Hilda will tabulate all checks and payments made on the spreadsheet, including check number, amount, and name. Tom will take care of depositing payments. Hilda will submit for reimbursement using normal process for items already purchased. Mr. E. recommends Mrs. Comstock for the Banquet Co-Chair with Hilda. Mr. Sharplin will send Mrs. Comstock an email asking if she is interested.
- Nathan Shapiro may be interested in a board position and helping in any way needed.
- Need candidates to fill the following positions for next year: President, Vice President, Treasurer, Banquet Chair, Snack Chair, Uniform Chair, Charms Chair, and Reception Chair
 - Need a nominating committee to ensure we have a list of candidates to vote on at May concert
 - Mr. John Horton for Treasurer, Meg Lorente for Vice President, Mr. Shapiro, Mrs. Comstock for Banquet Chair, Pam Shoup for Snacks Chair are possible candidates to date
 - Melissa will plan to attend a concert at each middle school requesting volunteers – Lopez March 19th concert at 6:30 pm and another one in May, Bush March 21st at 6:00 pm and another one on May 29th at 6:00 pm
- Melissa confirmed that Tom recommends we increase the Opt Out fees next year by \$25 from \$55 to \$80 per student. **Action Item: Board members will discuss and vote on this proposed increase at the March meeting.**

- All Board Members need to provide Mr. Elizondo with their Gmail password and have the recovery number as his cell phone number 210-386-8339. **Action Item: This activity will be completed at the March meeting.**

Adjournment: The meeting was adjourned at 8:08 pm.

Next Executive Committee Meeting: Monday, March 18th at 6:00 pm.

Respectfully submitted,

**Jo Ella Terhesh
ROBC Secretary**