



# Reagan Orchestra Booster Club Executive Committee Meeting Minutes Approved January 13, 2020

Nathan Shapiro, President, called the meeting to order at 6:45 pm in the Reagan Orchestra room.

**Roll Call:**

**Board Members Present:** Nathan Shapiro (President), Jo Ella Terhesh (Secretary), John Horton (Treasurer), Tara Ford (Publicity), Angela Halsell (Bookkeeper), and Sixto Elizondo IV and Nathan Sharplin (Reagan HS Orchestra Directors)

**Board Members Absent:** Meg Lorente (Vice President)

**Guests Present:** Rodolfo Salinas, Denise Trevino, Thalia Sanchez-Kiolbassa, Gabriela De la Fuente, and Dana Comstock

**Meeting Topics/Action Items:**

**Financial Update:** John provided the following financial update to the group:

- \$38,512 current bank balance, recent expenditures are \$143 pizza for orchestra party, \$463 sheet music, \$1,100 CD's ordered for each Midwest participant
- Upcoming Payments:
  - Polo Shirt Order: 42 Men (14 S, 19 M, 6 L, 3 XL), 46 Women (18 S, 22 M, 5 L, 1 XL) – total \$2,200 – **ACTION** – Agenda item to discuss Polo Shirt order delivery at February EC meeting.
  - Sherwood Forest Invoice for \$554 – **ACTION** – Nathan to follow up with Meg regarding what amount ROBC needs to reimburse RRHS Orchestra Program for product that was left over and not sold by students
  - Apple desk top Mac \$1,287 – **ACTION** - ROBC needs to write check to RRHS Orchestra Program to reimbursement NEISD for purchase
- Recent Money Received:
  - Scents of Soy was paid by RRHS Orchestra Program and by ROBC in error. Refund check of \$1,214 in process to ROBC
  - Mod Pizza - \$112
  - Five Guys - \$132
  - Kendra Scott – \$280
  - Nathan Shapiro (JP Morgan Chase) - \$50
  - Glynn and Linda Mallory - \$500
  - Stone Oak Property Owners Association - \$100
- **Wish List Items:**
  - Status of purchases
    - High Density Storage Shelves \$10,234 – need update on tile installation prior to shelving being installed – **ACTION** - Mr. Sharplin will email Mr. Salinas regarding the tile measurement.
    - **ACTION** - Mr. Sharplin will provide John with request to purchase the below items.

Item(s)	Purpose	Price	Vendor
1. Bass Endpin Wheel	Bass transportation	\$300	Terra Nova Violins
2. Harp String Sets	Re-stock inventory	\$1,933 (5 sets)	Vanderbilt Music

- The only remaining Wish List item is the furniture for converted library/conference space, which will be voted on again during the 2020-2021 school year.

Item(s)	Purpose	Price	Vendor
3. Furniture for converted Library/Conference Space	Repurpose the old office to use as work and meeting space	\$2,000	Will be pushed until next school year

- **Help Needed:**

- Silent Auction is led by Meg Lorente as Vice President - Nathan has a volunteer, DeAnn Busby, interested in helping Meg and DeAnn will lead this effort – we do not plan to use the auction house this year, but will need to get the board members involved in obtaining donations and supporting DeAnn going forward. Mr. Elizondo suggested we create a Google form so we do not have multiple people asking for donations from the same place.
- Scholarship Chair – Dana Comstock was nominated by Nathan for Scholarship Chair with Jo Ella seconding and all were in favor. Nathan has a few volunteers as well as Angela wanting to assist Dana.
- Banquet Chair – Thalia was nominated by Nathan for Banquet Chair with John seconding and all were in favor. Gabriela will be assisting Thalia.

- **Upcoming Events:**

- Bundt Cake Sale – Wednesday, January 15<sup>th</sup>
- Solo and Ensemble – February 1<sup>st</sup>
- Pre-UIL Concerts – February 25<sup>th</sup> and 27<sup>th</sup> at 7:00 pm with ROBC General Meeting starting at 6:30 pm (need to have nominations for 2020-2021 Vice President at this meeting)
- UIL Contests are March 2, 3 and 4 and will need parent volunteers (2 volunteers per orchestra to ride bus to competition)

- **Annual Trip Update (New York):**

- ROBC is providing support for large instrument rentals ~\$3,500 already included in the budget.
- Only 25 students have signed up to date – Mr. Elizondo sent out a follow up message, but the trip will happen whether additional students sign up or not.

**Adjournment: The meeting was adjourned at 7:38 pm.**

**Next Executive Committee Meeting: Monday, February 3<sup>rd</sup> at 6:45 pm.**

Respectfully submitted,

**Jo Ella Terhesh**  
**ROBC Secretary**