



Reagan Orchestra Booster Club Executive Committee Meeting Minutes Approved January 14, 2019

Melissa Jozwiak, President, called the meeting to order at 6:50 pm in the Reagan Orchestra room.

Roll Call:

Board Members Present: Melissa Jozwiak (President), Jim Schuppenhauer (Vice President), Jo Ella Terhesh (Secretary), Tara Ford (Publicity), Tom Swoyer (Treasurer), Sixto Elizondo IV and Nathan Sharplin (Reagan HS Orchestra Directors)

Board Members Absent: None

Guests Present:

Jan Giles, Elsa Alva, Denise Trevino, Angela Halsell, and Rodolfo Salinas

Review of upcoming orchestra events/calendar:

- Melissa confirmed that Angela Halsell has volunteered to fill the Bookkeeper position. We will vote to confirm her position at the February concerts.
- Parents to please text pictures from the Solo and Ensemble event to Tara so she can post on Facebook.
- Promote Orchestra goes to see the Musical Night 2/7 at 7 pm (with Luciano Spirit Night dinner before the musical) and recommend that parents sit in the same section of the auditorium.
- ROBC to cover TMEA room for Mr. Elizondo to stay downtown to supervise 4 boys that are working a very long day to help with the event.
- Two pre-UIL concerts on Monday, 2/25 and Thursday, 2/28. We will need to vote on new board members at these concerts. All nominations must be received by Friday, 2/22. We will need two parents to volunteer the night of 2/25 for periods 2, 3, 4, and 5. We need one parent to volunteer the night of 2/28 for periods 1 and 7. We also want to get a parent to volunteer for the Reception Chair to replace Meg Lorente beginning with the February concerts.
- UIL concerts in March will need chaperones as well as encourage parents to attend the concerts. Anticipate March 4 and March 5, 1st and 2nd periods. March 5, 3rd, 4th, 5th and 7th periods. We need one adult for every 15 students. Chaperones must ride the bus to and from the concerts. We may need student paid meals provided depending upon the schedule. We will confirm the schedule the second week of February. Each orchestra costs \$303 for charter buses, the yellow school buses costs \$80 per orchestra. We have 3 non-varsity orchestras that will not be covered and the entry fee is \$350 per orchestra. Mrs. Shelton is going to see if she can find some money but needs to know what the ROBC can cover. ROBC will pick up ½ of the added costs (3 * \$350 and 3 * \$303 or ~\$2,000)
- Evening with Strings on 4/15 – Broadway Musicals is the theme (~40 seniors this year)
- Last concert on Monday, May 13th along with dinner and silent auction. Is the silent auction worth the fundraising effort? We may need to ask parents to donate \$25-\$100 if possible. We would like to maintain a minimum of \$5K in operating capital, but we have been maintaining \$10K in operating capital. We may want to ask them to specifically sponsor a specific purchase.
- Scents of Soy to come visit each orchestra group on March 22nd to provide order forms and they would be due back on April 5th. Money raised goes into the district account and in Charms it is included in the student accounts.
- Mod Pizza Spirit Night at the Vineyard location on Thursday, January 17th.
- **Action Item:** Melissa will reach out to Allison regarding Southerleigh possibly catering the end of year dinner, and if not, possibly Zios Italian Kitchen or Luciano's.
- **Action Item:** Meg to pull from Charms who will volunteer for fundraising (silent auction) to help with obtaining donations.

- **Action Item:** Tom to recommend updated fees for next year. **We will add to March agenda vote to approve the next year student fees.**
- **Action Item:** All Board Members need to provide Mr. Elizondo with their Gmail password and have the recovery number as his cell phone number 210-386-8339. **We will add this activity to the agenda for February meeting.**

New Business:

Officer update regarding the May banquet – The Roaring 20’s was selected for the banquet theme and possibly have a picture of the skyline projected on the wall (or cutout), centerpieces with gold beads, feathers, etc. Possibly have a flower backdrop for the picture area and a snapchat filter (\$15). They would like to have glow pens/neon highlighters and black light and glow sticks to use on paper to write messages to each other. Tom Swoyer motioned to provide the Officers with a budget of \$500 to use for the banquet items they would like to include. Jo Ella seconded motion and all were in favor with motion passing. They would also like to have a soda bar, but may not be something Sonterra Club will allow us to bring in, but we can check with them. Banquet prices have been increased to \$50 per person this year.

Adjournment: The meeting was adjourned at 8:04 pm.

Next Executive Committee Meeting: Monday, February 11th at 6:45 pm.

Respectfully submitted,

**Jo Ella Terhesh
ROBC Secretary**