



**Reagan Orchestra Booster Club
Executive Committee Meeting Minutes
Approved
July 31, 2019**

Nathan Shapiro, President-Elect, called the meeting to order at 6:00 pm in the Reagan Orchestra room.

Roll Call:

Board Members Present: Nathan Shapiro (President-Elect), Meg Lorente (Vice President-Elect), Tom Swoyer (Treasurer), John Horton (Treasurer-Elect), Tara Ford (Publicity), Sixto Elizondo IV and Nathan Sharplin (Reagan HS Orchestra Directors)

Board Members Absent: Melissa Jozwiak (President) and Jo Ella Terhesh (Secretary)

Guests Present:

None

Meeting Topics/Action Items:

• **Review of 2019 Calendar**

Orchestra camp: August 5th – 9th

- 2-3 volunteers needed for day one (August 5th) at 9 am to assist with Check-in. Meg agreed to volunteer. Nathan and Tara to send out communication asking for 1-2 more volunteers.
- Donuts are needed for day one - Nathan to reach out to Elsa and Denise on this.
- Snacks for the camp - Thalia Sanchez-Kiolbassa agreed to pick these up from Costco and drop off Monday morning. Sixto responded to her with the reimbursement information.
- Camp T-shirts - Nathan Sharplin has already ordered and owns this activity.

Orientation/Parent Meeting: August 10th at 9 am

- Board is needed to participate in supporting form collection after the orientation.
- 8-10 parents are needed. Nathan and Tara to connect to incorporate into communication request.

Uniform Fitting: - September 21st

- Need 4 moms and 4 dads to support

• **Budget Review**

- Team reviewed financials and finalized them. Overall agreement on plan and direction.
- Tom/John to finalize with bank and get new bank card.
- Tom recommended increasing equipment line from \$2500 to \$10,000.
- Nathan/Sixto to provide a "wish list" of further items to plan on for team to better understand fundraising needs.

• **2019 Vision**

- More parent involvement
- More marketing/community involvement - Tara agreed to start up regular newsletter again

• **Administrative**

- Nathan and John now have the ROBC email access
- Team agreed to meet monthly, every 1st Wednesday of the month at 6:30 pm through November. Beginning in December the meetings will be on Mondays.

Adjournment: The meeting was adjourned at 7:00 pm.

Next Executive Committee Meeting: Wednesday, September 4th at 6:30 pm.

Respectfully submitted,

**Jo Ella Terhesh
ROBC Secretary**