



Reagan Orchestra Booster Club Executive Committee Meeting Minutes Approved March 18, 2019

Melissa Jozwiak, President, called the meeting to order at 6:00 pm in the Reagan Orchestra room.

Roll Call:

Board Members Present: Melissa Jozwiak (President), Jim Schuppenhauer (Vice President), Tara Ford (Publicity), Sixto Elizondo IV and Nathan Sharplin (Reagan HS Orchestra Directors)

Board Members Absent: Jo Ella Terhesh (Secretary), Tom Swoyer (Treasurer)

Guests Present:

Jan Giles, Hilda Bice, and Rodolfo Salinas

Officer Reports

President:

- No new progress on filling board positions, but all committee positions are filled for 2019-2020 school year.
- Welcome back meeting for all 2019-2020 families will be held on August 10, 2019.
- Summer Camp will be held the week of August 5th, 2019.
- Reviewed 2019 Forms and Mr. Elizondo requested that we emphasize that the Wash Tub Fundraiser is the expectation and the Opt Out Fee is offered as a convenience. We need to convert to a single form and urge families to do the fundraiser as the one thing we ask of them each year.
- We will continue to do Pre-paid Meals but need to include Band students in some pre-orders.
- We need to clear out shirt sizes in Charms before uploading next year's database to ensure we get updated sizes on everyone.
- Melissa is developing a committee for the end of year program. Vendors were discussed (Right Image) and cost for ads were proposed (\$200 for inside or back cover, \$50 for ¼ page, and \$25 for 1/8 page (business card).

Vice President:

- Jersey Mikes will be our next Spirit Night and Chipotle is next month.
- Jim has a team of 6 volunteers helping with the Silent Auction.

Additional Business:

- Chicken Picata is the selected meal for the Banquet.
- **Action Item:** Melissa will send Hilda the tax exempt form for Sonterra.
- Beatrice LaKroust's husband will help with the projector again. **Action Item:** Hilda will confirm that he is providing the equipment.
- **Action Item:** Historians will get photos to Hilda.
- **Action Item:** Melissa will set up share drive on Google for photos.
https://drive.google.com/drive/folders/1W_XUityuaVpPqLNJr_M8ZpZ_DP4c77ac?usp=sharing
- Mr. Elizondo needs a drop box upgrade to 2 TB.

Pending Action Items from February Meeting:

- **Action Item:** Tom to recommend updated fees for next year. **We will add to April agenda vote to approve the next year student fees.**
- **Action Item:** All Board Members need to provide Mr. Elizondo with their Gmail password and have the recovery number as his cell phone number 210-386-8339. **We will add this activity to the agenda for April meeting.**

Adjournment: The meeting was adjourned at 8:00 pm.

Next Executive Committee Meeting: Monday, April 8th at 6:45 pm.

Respectfully submitted,

**Jo Ella Terhesh
ROBC Secretary**