

Reagan Orchestra Booster Club Executive Committee Meeting Minutes

March 31st, 2021

Nathan Shapiro, President, called the Virtual meeting to order at 6:00 pm Via ZOOM

Roll Call:

Board Members Present: Nathan Shapiro (President), John Horton (Treasurer), Tara Ford (Publicity), Daniella Decanini (Secretary), Thalia Sanchez-Kiolbassa (Banquet Chair), Dana Comstock (Scholarship Chair), Gaby de la Fuentes (Uniform Chair), Sixto Elizondo and Nathan Sharplin (Reagan HS Orchestra Directors).

Board Members/Chairs Absent: Kristen Roach (Vice President), Angela Halsell (Bookkeeper), Denise Trevino (Meal Chair).

Meeting Topics/Action Items:

• Financial Update (as of 12/16):

John provided the following financial update to the group:

TREASURER'S REPORT:

- Current Bank Balance \$22,871
- Recent Expenditures:
 - o \$573 Go Pro Camera purchase
 - o \$180 Music purchased
 - o \$58 Rented music (shipping for returned)
- Payments received:
 - o \$263 Torchy's spirit night
 - o \$190 Contributions
- Payments pending receipt:
 - o \$335 Cane's Chicken
 - o \$89 Mod's Pizza
- Year to date summary: (June 1 thru current)

Total In \$17,803
Total Spent -\$11,851
Net Inflow \$5,952

• Recap of Budgeted / Actual Purchases: (\$6,900 / \$5,741)

0	Software for Virtual Instruction	\$400 / \$216
0	Spirit Shirts	\$1,500 / \$1,880
0	New Logo	\$500 / \$250
0	Resources for virtual events, instruction, clinicians	\$3,000 / \$1,701
0	Other Equipment or Technology upgrades	\$1,500 / \$1,694

- Possible expenses for yearend event:
 - o Last year recap of major expenses for year end program:
 - \$632 year end programs
 - \$644 Senior awards
 - \$404 frames for senior awards
 - Deposit with the Club at Sonterra \$500

- o Goody bags estimate amount per person (?)
- Money received:
 - Forms collection to date / compared to last year total;

Opt Outs Paid
Washtub Sales
Sponsorships
Polo Shirts
\$7,140 / \$7,280
\$700 / \$928
\$4,880 /\$4,999
\$1,575/2,190

o Region & All State Fees \$910

Also John provided the following update to the group:

- o A Go Pro camera and Add On was purchased.
- Will need to pay for shipping to return music.
- We are staying in general budget.
- O Suggested to touch based with Sonterra Club about a deposit done last year to see if it can be returned or use it for other events.
- o Need to purchase frames for the NEISD senior awards.
- o Budgeting \$2,000 \$2,500 for senior awards.

Fund Raising:

- o Kristen had the following report:
- o Raising Canes has been our biggest fundraising spirit night so far.
- o Asked Mr. Elizondo to write a Thank You note to Canes manager.
- o Los Gueros Spirit Day confirmed for Saturday April 17th from 7 am to 2 pm, this is a morning fundraising.

• Orchestra Scholarship Program:

- Student had a question "what are the prompts"
- O Dana agreed to send out to Mr. Sharplin and Mr. Elizondo a few prompt options for the students to use in their scholarship application.
- O So far only two students have submitted their applications but expecting more to apply for the Orchestra Scholarship.
- <u>School year update</u>: Mr. Elizondo updated the board with the existing plan with the following key points:
 - Asked for parent volunteers to help out at the UIL recording concert on April 1st, to meet at the lobby at 4:30 pm to help with seating and ticketing, since there will be in person audience. Face mask are required for this event.
 - o A Weblink will be sent for the UIL recording concert, for people to join virtually.
 - o In person EOY Awards ceremony is scheduled for May 6th.
 - o Asked for help to decorate and organized for the EOY Awards ceremony.
 - o Thalia Sanchez-Kiolbassa Banquet chair is organizing all necessary themed decoration as well as the goodie bags that students will receive at the EOY Awards ceremony.
 - There will be a photographer and is quoting around \$250 for his service during the ceremony.
 - Volunteers will be needed for the EOY Awards ceremony
 - o All orchestras are planning to have an End of the Year concert where they will play Pop music.
 - Sinfonia Orchestra was invited by YOSA to participate in an in-person concert at the Tobin Center on May 18th.

• **Upcoming Events:**

- Saturday April 17th at Los Gueros from 7 am -2 pm
- Orchestra EOY Awards Ceremony May 6th
- Sinfonia Orchestra YOSA concert at the Tobin Center on May 18th

• Minutes changes:

 Nathan Shapiro asked to update Thalia Sanchez-Kiolbassa Banquet chair email to ROBCBanquet2@gmail.com

Adjournment: The meeting was adjourned at 6:45pm.

Next Executive Committee Meeting: Wednesday, April 28 th at 6PM.

Follow up items:

- Fundraising events.
- o Scholarship application process.
- o Senior Orchestra Banquet
- o Sinfonia concert @ Tobin Center

Respectfully submitted,

Daniella Decanini ROBC Secretary