



Reagan Orchestra Booster Club Executive Committee Meeting Minutes (Pending Approval)

November 14, 2022

Amy Levenhagen, President, called the in person meeting to order at 6:30 pm
Roll Call:

Board Members Present: Amy Levenhagen (President), John Horton (Treasurer), Jessica Estrada (Secretary), Doug Leacock (Meal Chair), Carol Mota (Scholarship Co-Chair), Sixto Elizondo (Reagan HS Orchestra Director), Nathan Sharplin (Reagan HS Orchestra Director), Mark Soppe (admin), Daniella Decanini (Vice President)

Board Members/Chairs Absent: Irving Tjin (Bookkeeper), Wendy Greaux (Publicity), Denise Trevino (Banquet Chair), Aileen Holeman (Uniform Co-Chair), Beth Conde-Pugh (Scholarship Co-Chair), Megan Roberts (Uniform Co-Chair on the phone)

Meeting Topics/Action Items:

● Presidents Report: Amy gave the following Report,

- Welcomes everyone to the In person ROBC meeting of November 14th.
- ROBC meeting minutes for November 24, 2022 reviewed.

Carol Motioned to approve the minutes and Doug seconded the motion
ROBC Meeting minutes for November 24, 2022 were approved.

● Treasurer Report:

- John provided the Treasurer's report

TREASURER'S REPORT:

- Current Bank Balance \$35,359
 - o Available Balance \$35,219
- Cash \$200
- Cash flow - year to date summary:
 - o Total In \$24,622
 - o Total Spent -\$18,880
 - o Net Inflow \$5,742

- Money received:
 - o \$685 Spirit Day
 - o \$266 Bundt cake (net from last two sales)
 - o \$353 Party funding

- Bund Cake Sales
 - o \$3,814
 - o -2,653
 - o \$1,161

- Recent Expenditures:
 - o \$1,510 Polo shirts
 - o \$330 All State
 - o \$40 meal refund
 - o \$3 Bank fee

- Reimbursements needed?
 - o Walmart
 - o Marcos Pizza

- Fundraising:
 - Restaurant Spirit Nights Monthly: Looking into Kneaders, Mellow Mushroom or Trilogy Pizza
 - Los Gueros Spirit Day made \$685
 - Next Spirit night in at Panda Express Nov. 16th 10:30am - 9:30pm
 - Director's wish list so sponsors can choose to sponsor specific items
 - Plan to share with Reagan Orchestra Community
 - Nothing Bundt Cakes are going well
 - We will be having Bundt cake sales twice a month and at concerts
 - Amazon Smile ROBC
 - ROBC logo Wendy is working on, need new options maybe incorporate RR or Orchestra
 - Parent Swag T-shirts Board to vote on via Google form
 - Discussed sponsorship push with business and establishing an encore sponsor for events

- Director's report
 - Holiday Party on Friday, December 9th

- New Buisness
 - Free booth at JROTC Holiday Bazaar on Saturday, December 10
 - Selling T-shirts, merchandise from previous years
 - Will have information for sponsorship and upcoming concerts
 - Board members needed to staff the booth

- Upcoming Events:
 - Winter Concert Wednesday, December 7th at 7:00pm
 - General meetings to precede Winter Concert

Adjournment: The meeting was adjourned at 7:15 pm.

Next Executive Committee Meeting: Wednesday, January 5th at 6:30pm

