



# Reagan Orchestra Booster Club Executive Committee Meeting Minutes (Pending Approval)

March 20, 2023

Amy Levenhagen, President, called the in person meeting to order at 6:33 pm  
Roll Call:

Board Members Present: Amy Levenhagen (President), Daniella Decanini (Vice President), John Horton (Treasurer), Jessica Estrada (Secretary), Denise Trevino (Banquet Chair), Irving Tjin (Bookkeeper), Carol Mota (Scholarship Co-Chair), Aileen Holeman (Uniform Co-Chair), Sixto Elizondo (Reagan HS Orchestra Director), Nathan Sharplin (Reagan HS Orchestra Director), Mark Soppe (admin)

Board Members/Chairs Absent: Doug Leacock (Meal Chair), Wendy Greaux (Publicity) Beth Conde-Pugh (Scholarship Co-Chair), Megan Roberts (Uniform Co-Chair)

## Meeting Topics/Action Items:

### ● Presidents Report: Amy gave the following report,

- Welcomes everyone to the In person ROBC meeting of March 20th.
- ROBC meeting minutes for January 25, 2023 approved via email.

### ● Treasurer Report: John gave the following report,

#### TREASURER'S REPORT:

- Current Bank Balance \$37,595
- Cash \$371
- Cash flow - year to date summary:
  - o Total In \$41,385
  - o Total Spent -\$33,097
  - o Net Inflow \$8,288

- Bundt Cake Sales
  - o \$11,512
  - o -8,253
  - o \$3,259

#### Merch sales:

- o \$2,547
- o Cost of sales (?)

Spirit Nights:

- o \$809 (317 & 492 from Panda Express & Raising Canes)
- o \$2,557 to date

• Recent Expenditures:

- o \$1,448 meals and food reimbursements
- o \$1,053 TMEA All State Dinner and Hotel
- o \$560 assistance with forms
- o \$42 Software -lotform Monthly
- o \$127 bank fees
- o \$45 shipping (music return)

Future/pending: Banquet payment in April and scholarships

● Vice President/Fundraising:

▣ Restaurant Spirit Nights Monthly:

Next Spirit night is at Kneader's March 29th. This will be the last spirit night of the year.

▣ Getting quotes for Director's wish list items

Battery powered blinds for new orchestra room. Need NEISD approval

Harp strings

Sound system for old orchestra room

New cellos

▣ Nothing Bundt Cakes

Bundt cake sales after school twice a month and at concerts

▣ Merchandise sales went well last month. Merchandise will arrive at the end of the month

▣ Next year plan for Snap raise in Fall semester, include merchandise in PTA welcome packet

● Committee reports

▣ Banquet: Costs for DJ and venue increased, catering cost is the same.

Discussed pricing for the banquet will remain the same as last year \$50.

▣ Scholarships: Will need volunteers. Will be announcing and emailing students about the scholarships, tentatively releasing information April 10th and Due on May 1st.

▣ Uniforms: will be collected after the final concert of the year. Will need volunteers

● Director's report

▣ Evening with Strings on April 11th

▣ Next year will be a travel year- international trip

● Upcoming Board Meetings:

▣ Monday, April 17, 2023 at 6:30pm

Adjournment: The meeting was adjourned at 7:30pm