



**Reagan Orchestra Booster Club
General Meeting Minutes
Approved
August 19, 2017**

Mr. Elizondo called the meeting to order at 9:13 AM in the Reagan Auditorium. He welcomed parents to the first General Meeting of the 2017-2018 school year.

Director's Address and Expectations:

- Mr. Elizondo reviewed ways to keep in touch including the school website where each teacher has their schedules listed as well as their email address, weebly page, Facebook, and Remind.
 - General Remind Account: Text @reaganorch to 81010
 - Chamber Orchestra Remind Account: Text @rrcham to 81010
 - Symphony Orchestra Remind Account: Text @rrsymp to 81010
- The orchestra calendar is available on Charms, the ROBC website, Mr. Elizondo's webpage, and Mr. Sharplin's webpage. Students may use the google calendar to sign up for private lessons.
- The lock-in is scheduled for September 15.
- A calendar will be distributed but it is also available online
- This year, concerts will be split into two to help with the length of the program. Concert polos must be worn on concert days to promote the orchestra on campus and in the community. Volunteer chaperones are needed for each concert.
- Rehearsals and concert attendance is mandatory. Please communicate with teachers of other activities to attend rehearsals and concerts. Mr. Elizondo will speak with the sponsor if needed. Concerts are part of the curriculum and is for a grade.
- Uniforms: The \$10 uniform fee is to be used for dry cleaning at the end of the year. Individuals are responsible for dry cleaning during the year
Uniform Expectations:
 - Ladies: Uniform fitting is scheduled for September 23. Wear appropriate undergarments. No jewelry except stud earrings are allowed. Hair must be pulled away from the face. Closed-toe shoes with a 1" heel.
 - Men: Wear black dress shoes and black socks. A jacket, pants, shirt, pocket square, and bowtie will be issued.
- Practice and Assessment: Students are expected to practice daily. There will be daily assessments and two formal recorded assessments each year. Parents may listen to recordings and see the teacher's notes. Seating

assignments do not change much throughout the year; usually by semester. 60 – 70% of students have private instructors. A list of private instructors will be included in your information packet.

- Demeanor and Behavior on Campus: Mr. Elizondo expects the community and school to see the orchestra as the best students on campus. Parents should be involved in their student's social life. Communicate with Mr. Elizondo and Mr. Sharplin if there is a problem with another student. Be positive!
- Student Travel: There will be no trip this year. A trip is being planned for next year, possibly to Hawaii, New York, or Chicago.
- Computers are set up in the choir room today so that parents can make sure they are registered and their information is up to date in Charms. There are currently about 15-20 bad email addresses. This is the main way we communicate with parents.

Treasurer's Report:

- Mark introduced the 2017-2018 ROBC Board of Directors in the president's absence.
- The 2016-2017 school year ended with a surplus
- The motion to add \$1,800 to the 2017-2018 ROBC Budget for costs related to the Reagan Orchestra Student Officer's Retreat passed.
- The Reagan Orchestra Booster Club is a 501(c)3 organization so all donations are tax deductible.
- The ROBC administers but doesn't profit and tries to break even. The ROBC budget pays for items that NEISD won't cover.
- Check with your employer about any matching contribution programs.
- Support the booster club with your Amazon purchases (smile.amazon.com)

Director of Public Relation's Address:

- Communication: Tara announced a monthly "News You Can Use" email which will be sent out. This will include dates of upcoming events and other important information for the upcoming month. Be sure to bookmark the Reagan Orchestra Website: REAGANORCHESTRA.WEEBLY.COM. A new Facebook page is begin developed and will be launched soon. This will include pictures, videos and information about the Reagan Orchestra.
- There will also be a bimonthly newsletter that includes program information, ROBC business, and program/student achievements.
- Media: Tara will be submitting articles to the Welcome Home and Stone Oak News publications.

Vice-President's Address:

- Fundraising: Jim encouraged parents and students to attend Spirit Nights and fundraisers that will be organized throughout the year. Some of the events currently planned are the Barnes & Noble performance in December, Sherwood Forest Garland and Wreaths sales, Candle sales, and the Spring Concert Dinner and Silent Auction.

Potential Payments for 2017-2018:

- Potential payments to plan on throughout the year include: concert meals, spirit nights (once/month during the school year), lock-in (\$40/student), Spring Concert (dinner tickets - \$10/attendee and auction purchases), end of year banquet (approximately \$40/attendee)
- Silent Auction: Items are needed for the Silent Auction. Parents are needed to obtain auction items. Goal for this year is to auction off two laptops.
- How can the board help you? The board represents the parents so please provide feedback and ask questions.

Adjournment: The meeting was adjourned at 10:15 AM.

Next General Meeting: October 17 and 19, 2017

Respectfully Submitted,

Allison Balfour
ROBC Secretary