



Reagan Orchestra Booster Club Executive Committee Meeting Minutes

September 29th, 2021

Nathan Shapiro, President, called the In person meeting to order at 5:42 pm at Reagan HS Orchestra Room

Roll Call:

Board Members Present: Nathan Shapiro (President), Kristen Roach (Vice President), John Horton (Treasurer), Vikki Koveck (Bookkeeper), Daniella Decanini (Secretary), Tara Ford (Publicity) Thalia Sanchez-Kiolbassa (Banquet Chair), Denise Trevino (Meal Chair), Nick Soppe (Reagan Assistant Principal), Sixto Elizondo (Reagan HS Orchestra Director), Nathan Sharplin (Reagan HS Orchestra Director) and Allison Hayes (Orchestra Student Teacher).

Board Members/Chairs Absent: Dana Comstock (Scholarship Chair), Virginia Balfour (Uniform Chair)

Meeting Topics/Action Items:

●Presidents Report: Nate Shapiro gives the following Report,

- Welcomes everyone to the In person ROBC meeting of September 2021.
- Nate thanks everyone for agreeing to start the meeting 15 min earlier than the regular time.
- Nate suggests there is a Fundraising opportunity with Nothing Bundt Cake, to raise money for students and be used towards Orchestra trips.
- The Fundraising consists in selling “Free Bundlet for a year” (actual value \$57 dlls) Student cost \$15 dlls and can be sold for \$25 dlls, making a profit of \$10 dlls per coupon.
- Nate mentioned we are still in need of volunteers to cover the following ROBC Board positions for next year 22-23, President, Vice President, Publicity, Scholarship Chair, Banquet Chair.
- Daniella suggested a couple of names of orchestra parents that she met at the Lifetime Lock In event, who might be interested in volunteering as board members next year.
- Nate will send an email to reach out to these possible volunteers and share the ROBC Board opening positions for next year.
- Nate left at 6:38 pm before the meeting was finished, due to a previous personal commitment.

●Treasurer Report:

• **Financial Update (as of 09/29/2021):**

John provided the following financial update to the group:

TREASURER’S REPORT:

- Current Bank Balance \$19,032
 - \$330 uncleared payments
 - Note: \$1,000 scholarship is committed (but unpaid at this point) suggested that this years ROBC Scholarship form, states clear the name of School or person that check needs to be paid, in order to be able to send it sooner.
 - \$36,536 Available after uncleared and pending payments.
- Money received from Welcome Packets and other collections:
 - Forms collection to date / compared to last year total;
 - Opt Outs Paid \$6510 / \$7,140
 - Washtub Sales \$2,020 / \$700
 - Sponsorships \$3,510 / \$4,888

○ Polo Shirts	\$2010 / \$1,575
○ Meals	\$4,040 /
○ Summer Camp	\$2,550 /
○ Lock In	\$1,338 /
○ Region Fees	\$1,013 / \$910

Note: This school year there are less kids in the Orchestra Program, but this year the % of participation is higher.

- Other Payments received:
 - \$381 Contributions
 - \$1,069 Bundt Cake Sales (\$229 Net Profit)
 - \$350 Smokey Moes
 - \$89 Mod's Pizza
- Expenditures:
 - \$1,070 Lock In Event
 - \$491 Food & Supplies for Party
 - \$840 Bundt Cake Cost
 - \$695 Bank Fees
 - \$59 Other Reimbursements.

Notes: Need to be reimbursed for kids that didn't attend the Lock In Event.

Nate and John are talking to Jefferson Bank for a possible Online Tool to accept payments that could result in saving money for Banking Fees.

- Year to date summary: (June 1 thru current)
 - Total In \$ 24,677
 - Total Spent -\$ 8,332
 - Net Inflow \$ 16,345

- Budgeted Items or other matters:
 - Payout of Scholarship
 - Travel – Funding? Discussed that Budget should be suggested to \$10,000 due to instrument rental.
 - Polo Shirt order will be placed ASAP.

- **Fund Raising:**

- Kristen had the following report:
- Orchestra Spirit Nights have been set for the next four months on the 3rd Wednesday of every month.
- Spirit Nights Dates and places:
 - Oct 20th-- Trilogy Burger Bistro
 - Nov 17th--Raising Cane's
 - Dec 18th – Los Guero's
 - Jan 19th – Torchy Tacos
- Need to check if Nothing Bundt Cake is an NEISD approved vendor to be able to use it for the Student Traveling Fundraising (Bundlet for a Year Coupon)
- A possible Raffle is a better option than a silent auction event, need to check and read the NEISD District Rules before approving.
- Crazy Socks Fundraising will happen in the month of November 2021, waiting on approval from the school.
- First Bundt Cake Sale after School was a success, 80 Bundlets were sold out, will be ordering 100 Bundlets for next NBC sale.
- Nothing Bundt Cake Bundlet Sales are scheduled every 2nd and 4th Friday of the month.
- A volunteer sheet will be made to cover all events.

- Agreed on selling NBC to parents at the end of the 2 Fall Orchestra concerts, scheduled for Oct 12th and 13th
- **School year update:** Mr. Elizondo updated the board with the existing plan with the following key points:
 - Fall Concert dates have changed. We will now have concerts on October 12th and 13th instead of the 6th and 7th.
 - The February Pre-UIL Concert dates that appear on the paper version are no longer valid. Philharmonia, Sinfonietta and Sinfonia will perform on February 21st and Bravura, Chamber and RRSO will perform on February 22th.
 - The Travel Agency payment company used to make payment for the NY trip suffer a breach, resulting in extra fraudulent charges done to the credit card on file. We are under the understanding that none of our parent/students were affected with this problem.
 - Mr. Elizondo will send an email explaining details of the next steps to take in order to continue the monthly payments for the NY trip.
 - Lifetime Fitness Lock In was a success, students had a great time.
 - Snap raise will most likely happen in November 2021, still talking to the organizers to get every ready for this Fundraising event.
- **Banquet:** Thalia Sanchez-Kiolbassa gave the following report.
 - There are a couple of venue options for the Orchestra Banquet happening in May 2022.
 - The Sonterra Club House has \$2,000 Room Fee and a \$2,500-\$3,000 extras, so the total cost per person is \$46.
 - Sonterra Club House can accommodate around 125
 - Canyon Springs Pavilion can be used only from Sunday to Thursday, no Friday and Saturday allowed.
 - Canyon Springs Pavilion costs \$3,000 to rent, so the total cost per person is \$41
 - Canyon Springs Pavilion may not accommodate the size of the party.
- **Upcoming Events:**
 - Friday October 8th Nothing Bundt Cake Sale right after school.
 - Tuesday October 12th Fall Concert for Philharmonia, Sinfonietta and Sinfonia.
 - Wednesday October 13th Fall Concert for Harp Ensemble, Bravura, Chamber.
 - Wednesday October 20th Trilogy Burger Bistro.
 - Friday October 22nd Nothing Bundt Cake Sale right after school.
 - Monday October 25th 6-7pm next ROBC Executive meeting.

Adjournment: The meeting was adjourned at 6:50 pm.

Next Executive Committee Meeting: Monday, October 25th at 6:00PM.

Respectfully submitted,

Daniella Decanini
ROBC Secretary